



King County

Adult Services Division

Department of
Community and Human Services

401 5th Avenue, Suite 510

Seattle, WA 98104

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TTY RELAY: 711

Veterans, Seniors and Human Services Levy (VSHSL) Advisory Board Meeting Minutes

September 19, 2019, 11:00 am – 1:00 pm

King County Chinook Building, 401 Fifth Ave, Room 115, Seattle, WA 98104

Phone: 1.206.263.8114 | Conference ID: 435684

Call to Order

Chair Chris Porter

Introductions

Board Members

5 min

Seniors: Susan Kingsbury-Comeau, John Barnett, Cynthia Snyder, Lori Guilfoyle, Lee Harper

Vets: Alicia Starova, David Waggoner, Carrol Stripling, Robert White, Peter Lewis, Chuck Murrell, Chris Porter

VP: Cindy Goodwin, Judy Tobin, Olga Perelman, Michelle Frets, Kathlyn Paananen

Public Comment

Chair Chris Porter

10 min

Chair Porter shared the public comment process will remain consistent with the King County Council's system. Two minutes per speaker.

Carol Goertzel - Catherine Swearingen - Alexis Rinck - Joanne Donohue

Old Business

Chair Chris Porter

10 min

Meeting Minutes were accepted without edit.

Bylaws and Operating Procedures, these documents were highlighted after having been previously adopted by the board. These will be revised and updated by staff to assure compliance with the VSHSL Governance Plan and the Washington OPMA.

New Business

Request from the board to have the VSHSL broken down into areas of funding with persons of contact.

Reporting back on the best method for board member community outreach for RFP opportunities.

Reporting back on the funding opportunities and how to learn about each investment's funding breakdown.

Staff and Investment Report

Adam Schmid

45 min

VSHSL Awards and RFPs – Presentation of the RFP process, awarded procurements, and types of investments upcoming and reviewing.

Open & Upcoming RFP Updates

Review Panel Opportunities – Shared the currently open panel opportunities and contact information with the board and discussed the staff's request for panel participation.

Parking Policy – If parking at the Goat Hill Garage, board members will receive coverage for three hours of their total parking time. Members will bring their ticket to staff and indicate a need for parking support on the sign-in sheet.

E-Mail Access – Staff highlighted the progressive switch to communication through our King County e-mails. Onedrive file storage will be tied to these accounts before 2020.

Population Areas of Interest

Chair, Vice-Chairs

45 min





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Deliverables from Committee

Request from the chair to receive presentation from Veterans Court Program Coordinator/Staff Presentations and Guests for Committee

Request from the Seniors committee to report to the larger group on Seniors Hubs investments

Next Steps

Chair, Vice-Chairs

5 min

All committees agreed to meet before the October Advisory Board meeting.

Adjourn